



Lake Country Fire & Rescue – **Fire Board Meeting**  
Chenequa – Delafield – Nashotah  
Fire Station #1  
115 Main Street, Delafield  
Thursday, May 8, 2014 at 6 p.m.

MINUTES

1. Meeting call to order  
Meeting was called to order at 6:00 p.m.
2. Roll call  
Present at the meeting was Stotts, Krickhahn, MacDougall, Wilkey, Bellin, Deputy Chief Herzberg and Secretary/Treasurer Rosch. Urbanchek and Chief Edwards were absent.
3. Public Comments  
Krickhahn spoke about his experience at the WCTC program offered for Public Officials. He told the Board he was outfitted by the staff at LCFR for the event that he and Theresa Urbanchek had attended. He described the mock scenario they were able to witness with Paramedics that provided care to a heart attack victim. The training scenario was controlled by a nurse who manipulated the situation, or patient responses, by a computer that controlled the training dummy. He told the group how they dragged hoses, entered smoke filled rooms, used a thermal imaging camera to find a victim of the fire, they rode in a bucket ladder on an 84 foot ladder truck. Krickhahn said they learned a lot listening to and participating in conversations with other officials. Some topics included radios, communications, training opportunities between the Police and Fire as well as tactical training benefits. Krickhahn stated the opportunity really made him appreciate what the FF/Ems staff have to offer and contribute.
4. Communication  
Thank you cards were received from the S&R Egg Farm for our participation in the fire and from a Delafield Resident who thanked us for assisting her when she needed help moving her family pet into her vehicle to bring to her vet. The family lost a long-time friend that day appreciated our help. There is also a fern plant in the lobby from the family. Lastly, a communication from Oconomowoc Memorial Hospital was received regarding a position change.
5. Approval of Minutes  
A motion was made by Bellin to approve the minutes as written and second by MacDougall. All ayes with Krickhahn and Wilkey abstaining. Motion was carried.
6. Treasurer's Report
  - a. Rosch told the Board that financials were not completed prior to tonight's meeting. A preliminary review of the reconciliation shows LCFR billed out approximately \$17,000 more than last month and almost \$11,000 ahead of the first quarter average. Our collections were up a little more than \$11,000 from last month and about \$8,500 more than the first quarter average. The remaining financials should be available sometime on Friday and Rosch will send the Board Members an updated copy by Monday. Also discussed was the potential impact of ACA in EMS receivables. A training CD had been ordered from a consulting group that claims to have applicable insight into the topic.
  - b. Board review of reconciliations and historical bank balances through the last 4 years was available for review. Incomplete financials were discussed as above but will be updated once April's month end financial information becomes available.

- c. A motion was made to approve check journals/disbursements over \$1,500 (Ck#3797 for \$2,115.67, Ck#3802 for \$2,316.60, Ck#3848 for \$2,650.10) from 04/09/2014 thru 05/07/2014 by Krickhahn and second by Wilkey. All ayes, motion carried.
7. Discussion and possible action regarding credit card vendor and accounts payable payment processing  
Rosch told Board members we had received determination on participation in this program. Chase Bank had denied LCFR's request to participate in the program citing the revenue trends in audit reports. There was discussion regarding the financing of LCFR and the fact that we do not have reserve growth factored into our budgeting. There was discussion among Board members to review this again at budget time.
8. Chief's Report:
  - a. LCFR Call Activity report was presented and reviewed. Fire and 911 Calls have increased with an overall call volume 37 below last year at this time (it was 50 under last month).
  - b. Staffing Report-No change.
  - c. Training/Conference Updates-Dr. Schultz from WMH was here at LCFR's training to update staff on immobilization changes. The training included hands on practice. Krickhahn brought up that some departments train with their PD and asked if that would be possible here. Herzberg stated they have in the past but will look for opportunities to work together. Krickhahn also brought up Tactical training and Herzberg stated LCFR has been discussing this as well and offered to share some information with Krickhahn.
  - d. Equipment Status-Stotts noted that there were two maintenance/repair bills on the check register. Herzberg was unaware of the work done. Rosch stated one of the bills was for the Trailblazer for maintenance/repairs.
  - e. New business-nothing discussed.
9. Confirmation of upcoming meetings:  
After discussion earlier during the financial report, MacDougall suggested the Board members meet on the third Thursday of the month to allow for adequate time to receive financial information for month end reporting and production of the Board packet. Board members agreed and pending confirmation from Chief Edwards and Urbancek on availability, the next meeting was tentatively set for Thursday, June 19, 2014 at 6pm, at Station #1.
10. Adjournment  
Motion was made to adjourn at 7:22 p.m. by Krickhahn and second by Wilkey. All ayes, motion carried

## 2013 vs 2014

911						Intercepts						Inter-facility																																																		
	2013 month totals	2013 totals	2014 month totals	2014 totals	Difference		2013 month totals	2013 totals	2014 month totals	2014 No trnsport	2014 Transports	2014 Totals	Difference		2013 month totals	2013 totals	2014 month totals	2014 totals	Difference																																											
Jan	55	55	50	50	-5	Jan	41	41	44	12	32	44	3	Jan	48	48	36	36	-12	Back To Back Fire & EMS																																										
Feb	44	99	38	88	-11	Feb	42	83	18	2	16	62	-21	Feb	37	85	33	69	-16	Back To Back X 2																																										
March	51	150	47	135	-15	March	27	110	26	12	14	88	-22	March	44	129	36	105	-24	Back To Back X 3																																										
April	38	188	61	196	8	April	34	144	30	9	21	118	-26	April	38	167	35	140	-27	Back To Back X 4 or more																																										
May	62	250	55	251	1	May	28	172	41	12	29	159	-13	May	48	215	28	168	-47																																											
June	49	299				June	33	205						June	34	249																																														
July	48	347				July	32	237						July	39	288																																														
Aug	63	410				Aug	35	272						Aug	35	323																																														
Sept	50	460				Sept	35	307						Sept	35	358																																														
Oct	54	514				Oct	38	345						Oct	26	384																																														
Nov	53	567				Nov	22	367						Nov	30	414																																														
Dec	62	629				Dec	42	409						Dec	25	439																																														
<b>76</b>																					<b>12</b>																					<b>2</b>																				

EMS/Intercept/Interfac	2013 Month Total	2013 Year Total	2014 Month Total	2014 Year Total	Difference	Fire	2013 Month Fire	2013 Total Fire	2014 Month Fire	2014 Total Fire	Difference	TOTAL	EMS	FIRE	Month Total	2013 Year Total	2014 Year Total	Difference	Detailfield	Nashotah	Chenequa																																									
	2013 Month Total	2013 Year Total	2014 Month Total	2014 Year Total	Difference		2013 Month Fire	2013 Total Fire	2014 Month Fire	2014 Total Fire	Difference	TOTAL	EMS	FIRE	Month Total	2013 Year Total	2014 Year Total	Difference																																												
Jan	144	144	130	130	-14	Jan	22	22	24	24	2	Jan	130	24	154	166	154	-12	Jan	45	10	7																																								
Feb	123	267	89	219	-48	Feb	17	39	28	52	13	Feb	89	28	117	306	271	-35	Feb	36	9	4																																								
March	122	389	109	328	-61	March	28	67	26	78	11	March	109	26	135	456	406	-50	March	45	4	7																																								
April	110	499	126	454	-45	April	25	92	22	100	8	April	126	22	148	591	554	-37	April	55	5	2																																								
May	138	637	124	578	-59	May	32	124	26	126	2	May	124	26	150	761	704	-57	May	46	7	9																																								
June	116	753				June	38	162				June				920			June																																											
July	119	872				July	24	186				July				1063			July																																											
Aug	133	1005				Aug	49	235				Aug				1240			Aug																																											
Sept	120	1125				Sept	26	261				Sept				1386			Sept																																											
Oct	118	1243				Oct	21	282				Oct				1525			Oct																																											
Nov	105	1348				Nov	42	324				Nov				1672			Nov																																											
Dec	129	1477				Dec	26	350				Dec				1827			Dec																																											
<b>227</b>																					<b>35</b>																					<b>29</b>																				