

Minutes of December 3, 2009  
Lake Country Fire & Rescue Board Meeting  
Chenequa – Delafield – Nashotah  
Fire Station #1  
N44 W32787 Rasmus Road, Nashotah

1. Meeting Call to Order

The meeting was called to order at 6:00 pm by President Stotts.

2. Roll Call

Present were President Rod Stotts, Vice-President Gordon Gunnlaugsson, and board members Jeff Krickhahn, Theresa Urbanchek, and Gerald MacDougall. Susan Wilkey was absent. Also present were Fire Chief Edwards, Secretary/Treasurer Stefanski, and Delafield Fire Clerk Rosch. Attorney de la Mora and his associate Lisa Polinski left the meeting at 7:40 p.m. Rich Lartz, Nashotah Village President joined the meeting at 6:15 p.m.

3. Public Comments

None

4. Approval of minutes of the November 18, 2009 regular meeting

Motion by Krickhahn to approve the November 18, 2009 meeting minutes, second by MacDougall. All ayes, motion carried.

5. Discussion and possible action regarding status of application to join the Wisconsin Retirement System and related program participation

The department received notice Monday that the Wisconsin Employee Trust Fund denied our application to join the Wisconsin Retirement System. Stotts notified the municipalities and asked the attorney to get involved. There was a conference call with the ETF on Monday with Attorney de la Mora, President Stotts, Chief Edwards, Delafield Administrator Schuenke, Delafield employee Ellen O'Brien, and Delafield Fire Clerk Rosch. They are apparently denying the application because the department does not meet the new ETF's description of an independent entity and we do not have taxing powers, own property, approve our own budget, and do not deal with bonding. The attorney claims the description says "such as" and it is not necessarily true that everything listed is required. Since this is a new policy that has been set by the ETF, precedent supposedly does not matter. ETF claims Social Security will deny the application but has forwarded it on to them. They did say it is possible to be a "Joint Instrumentality" through several communities coming together. This may not be the best solution due to jurisdiction of Fire Commission duties. We are still waiting for a final decision from Social Security. If they deny it, we will start an appeal process. Board members also discussed getting state and federal politicians involved. They all want to see more departments merge, but this is going to be a huge obstacle for any other departments considering merging.

It was suggested that the department contract with Delafield to lease the 22 effected employees so they can stay under the current Delafield retirement program. A contract will be drafted by Attorney de la Mora and reviewed by Stotts, Edwards, Schuenke and Gunnlaugsson and put on the next agenda for approval by the board. It may also be necessary to revise the agreement. Issues with the health insurance still need to be worked out as we have already been approved for that.

Stefanski will contact the auditor to see if he knows of anyone else who has recently merged that may be going through the same problem.

There is another conference call tomorrow at 2:00 p.m. at the City of Delafield. President Stotts, Vice-President Gunnlaugsson, Chief Edwards, Delafield Fire Chief Rosch, Delafield Administrator Schuenke, and Attorney de la Mora will participate.

Motion by Gunnlaugsson to enter into a contract with the City of Delafield to lease the current 22 employees enrolled in the Wisconsin Retirement System to Lake Country Fire & Rescue, second by MacDougall. All ayes, motion carried.

A letter will be drafted by Stotts to the employees stating the board is doing everything it can to make sure there is no impact on anyone's retirement.

6. Discussion and possible action regarding Administration of Insurance benefit program by outside vendor

There is no need to pursue a contract at this time since effected employees may remain under the City of Delafield.

7. Discussion and possible action regarding status of:

a. Billing contract with Advanced Data Processing, Inc.

A copy of the new draft of the contract was distributed and explained by Attorney de la Mora. Motion by Krickhahn to approve the contract with Advanced Date Processing, Inc. as submitted, second by Urbanchek. All ayes, motion carried.

b. Inter-Facility Transport Agreement with Oconomowoc Memorial Hospital

Oconomowoc's representative has two issues that she wants to discuss with the attorney. Jack will give her Attorney de la Mora's contact information.

8. Discussion and possible action on R & R Insurance policies and premiums

New insurance quotes were distributed. There was an increase in vehicle coverage but there will probably be a decrease in Workers Compensation to offset it. Stotts is working with R & R to change the Workers Compensation coverage to United Hartland instead of West Bend in order to receive a 9% discount.

9. Discussion and possible action regarding accumulated sick time for current City of Delafield Staff  
City of Delafield Administrator Schuenke will discuss how to handle accumulated sick time with their attorney. This issue may be mute is we contract to lease employees from the city for 2010.

10. Discussion and possible action on the Merger Status Timeline

The paramedic license has been received. We have received acknowledgement that the Medicare application has been received. Credit cards have been applied for.

11. Discussion and possible action on Resolution 2009-12 regarding establishing compensation for Fire Chief

Motion by Stotts to approve Resolution 2009-12 establishing compensation for Fire Chief as presented including the addition of 5 weeks vacation after 25 years, second by Gunnlaugsson. All ayes, motion carried. Other benefits will be discussed in the future.

12. Treasurer's Report

a. Board review of balance sheet, revenues and expenses, and reconciliations

The balance sheet, statement of revenues and expenses, and the checking reconciliation was distributed.

b. Board approval of check journal and disbursements over \$1,000

Motion by Urbanchek to approve check journal report dated November 6, 2009 to December 3, 2009 including checks 954 to 1002 inclusive of check 954 to de la Mora & de la Mora for \$2,397.50 and check 1002 to de la Mora & de la Mora for \$1,664.50, second by Krickhahn. All ayes, motion carried.

13. Chief's Report – Edwards/Hagemann

There was a joint meeting on December 1<sup>st</sup> with a Power Point presentation to the staff about command structure and operating procedures. It went very well.

14. Date of Next meeting

Date of next meeting is Thursday, December 10, 2009 at 6:00 pm.

15. Adjournment

Motion to adjourn at 8:07 p.m. by Krickhahn, second by Urbanchek. All ayes, motion carried.

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Respectfully submitted by Eileen Stefanski, Secretary/Treasurer