

Minutes of November 18, 2009
Lake Country Fire & Rescue Board Meeting
Chenequa – Delafield – Nashotah
Fire Station #1
N44 W32787 Rasmus Road, Nashotah

1. Meeting call to order, Pledge of Allegiance and Roll call
The meeting was called to order at 5:59pm by President Stotts. Present were President Rod Stotts, Vice President Gordon Gunnlaugsson, board members Susan Wilkey, Jeff Krickhahn, and Gerald MacDougall and Theresa Urbanchek. Also present was Fire Chief Edwards, Fire Chief Hagemann, Acting Secretary/Treasurer Rosch. Absent was Secretary/Treasurer Stefanski.
2. Public Comments
None
3. Approval of minutes of the November 5, 2009 meeting
Motion by MacDougall to approve the November 5, 2009 meeting minutes, seconded by Urbanchek. Wilkey abstained. All ayes, motion carried.
4. Discussion and possible action on the merger timeline
Timeline reviewed in it's entirety by Chief Edwards. Some items for follow-up include, Medicare application process, R & R Insurance policies for CDFR, sick-time benefit, ADPI Billing Contract, Personnel Records, review of Ordinances and Department Policy and Procedures. Timeline to be distributed before each meeting with changes identified for easy reading and review.
5. Discussion and possible action regarding status of: a) billing contract with Advanced Data Processing, Inc. and b) Inter-Facility Transport Agreement with Oconomowoc Memorial Hospital
No news/changes to report at this time. It was deferred to next meeting.
6. Discussion and possible action regarding approval of an additional signatory to bank account
Discussion to add Acting Secretary/Treasurer Rosch to the bank account as signatory as documents that have been submitted to the bank have Rosch as contact person. Also would be helpful in the transition if assistance needed. Motion made by Krickhahn to add Rosch as a authorized signatory on the bank account, seconded by Wilkey. Urbanchek was absent for the vote, all ayes, motion carried.
7. Discussion and possible action regarding approval of Resolution 2009-10 proposed 2010 combined wage schedule-Chief Edwards
Wage scale reviewed. An explanation of how full-time hourly wage and part-time hourly wage differ and the benefit of a longevity incentive with retention of long term staff was presented by Chief Edwards. Discussion of Chief Edwards's wages to be

discussed at the next board meeting after Stotts meets with City of Delafield's Administrator and Mayor. Motion made by Wilkey to adopt resolution 2009-10 as written, seconded by MacDougall. Urbanek was absent for the vote, all ayes, motion carried.

8. Discussion and possible action of Resolution 2009-11 adoption of self-administered Flexible Benefit Plan

Resolution presented for Diversified Benefits to provide third party benefit administration.

Motion made by Krickhahn to adopt Resolution 2009-11 as written, seconded by Gunnlaugsson. Urbanek was absent for vote. All ayes, motion carried.

9. Discussion and possible action regarding the format for ADPI Billing reports - Gunnlaugsson

Draft of financial format prepared by Gunnlaugsson and reviewed with Board. It was agreed the format was straight forwarded and would meet the needs of the board. A report will be developed to regularly provide this information at Board meetings.

10. Discussion and approval of payment to Humber, Mundie & McClary, LLP

Invoice for \$1800.00 for the Psychological Assessment and Written report for Chief Edwards was received. Motion by Gunnlaugsson to make payment to Humber, Mundie & McClary, LLP, seconded by MacDougall. Urbanek was absent for vote. All ayes, motion carried.

11. Confirm December 3rd as date of next meeting.

Next meeting scheduled for 6pm on December 3, 2009 with a tentative December 17th meeting to be confirmed at the next meeting.

12. Adjournment

Motion to adjourn by Krickhahn at 7:51 p.m., seconded by Wilkey. Urbanek was absent for vote. All ayes, motion carried.

Respectfully submitted by Sandy Rosch, Acting Secretary/Treasurer