

Minutes of September 17, 2009
Lake Country Fire & Rescue Board Meeting
Chenequa – Delafield – Nashotah
Fire Station #1
N44 W32787 Rasmus Road, Nashotah

1. Call meeting to order

The meeting was called to order at 6:02 p.m. by President Stotts.

2. Roll Call

Present were President Rod Stotts, board members Theresa Urbanek, Susan Wilkey and Jeff Krickhahn. Absent were Vice President Gordon Gunnlaugsson and board member Gerald MacDougall. Also present was Fire Chief Hagemann, Secretary/Treasurer Stefanski and Delafield Clerk Rosch.

3. Public Comments

None

4. Approval of minutes of the September 3, 2009 meeting and the committee minutes from September 2, 2009 and September 11, 2009.

Motion by Urbanek to approve the September 3, 2009 meeting minutes, second by Krickhahn. All ayes, motion carried.

Motion by Stotts to approve the September 11, 2009 meeting minutes, second by Wilkey. Krickhahn and Urbanek abstained. All ayes, motion carried.

Motion by Stotts to approve the September 2, 2009 meeting minutes, second by Wilkey. Krickhahn and Urbanek abstained. All ayes, motion carried.

5. Discussion and possible action on appointing an attorney

Three attorneys, Barry Szymanski, John Fuchs and Hector de la Mora were interviewed for representation of the LCFR Board. Szymanski has since withdrawn his name from consideration. The committee recommendation was to hire Hector de la Mora. Attorney de la Mora came very prepared to the interview and seemed to have the right proactive and reactive balance in his practice, and was more in line with the philosophy of the board. He is currently the attorney for Elm Grove and Hartland. Stotts and Wilkey felt his attendance at the next several Board meetings would be beneficial for both the Attorney and Board to build a relationship with each other. Urbanek and Krickhahn suggested that his attendance at the meetings may not be necessary and were concerned about the cost. His hourly fee is \$150 per hour. It was unclear as to the increments in which his time would be billed. There is no contract or retainer. There was discussion related to the review of agendas prior to the meetings so the Attorney could advise if there were issues that might require his presence. Stotts brought up the recent situation regarding closed session criteria and felt he would be helpful in directing the Board. He also pointed out his services will be needed right away to review the ambulance billing contract and for renewal and new contracts that will result from the merger for Paramedic services provided to other communities and organizations. Stotts also recommended that correspondence and communication be done through one individual for consistency and cost effectiveness. Motion by Wilkey to hire Hector de la Mora as the Lake Country Fire & Rescue Board attorney and that his contact with the department be through the board chairperson. He would be asked to review

agendas and attend meetings as deemed necessary by the chairperson, second by Krickhahn. His position with the board would be reviewed after 120 days. All ayes, motion carried. Stefanski will forward a copy of the final merger agreement, the ambulance billing contract, and board minutes and agendas to date to the attorney. Stotts will send him a letter of appointment and invite him to the next Board meeting. He will also send letters notifying Szymanski and Fuchs of the board decision.

6. Treasurer's Report

- a. Reports and Procedures: Stefanski requested guidelines on bill paying for the new Lake Country Fire & Rescue Board. The current check journal was reviewed. Beginning in October, Stefanski will present a Balance Sheet, Statement of Revenues and Expenses, Reconciliations, and the Check Journal at the regular monthly meeting. Motion made by Krickhahn to adopt the same procedure for paying bills that Lake Country Fire Department has used in the past with payments \$1,000 or higher requiring Board approval, excluding payroll, second by Urbanek. All ayes, motion carried.
Chief Hagemann and Stotts announced a donation from The Friend's of Nashotah for \$11,500.00. Stotts stated that \$10,000 was an on-going donation for the next few years.
- b. Approval of bills: Stotts informed the Board that the medical and psychological testing of Chief Edwards will be around \$2,000. Motion by Wilkey to approve payment of \$1,060.00 to Wessels Sherman for legal fees for the Fire Commission, second by Urbanek. All ayes, motion carried.

7. Date of Next meeting

The Chenequa Public Safety Committee Meeting will be Wednesday, September 23, 2009. The 2010 Budget summary and documentation that will be presented to the municipalities was distributed. Stefanski was asked to contact Board and Committee members for possible meeting dates for the October Joint Meeting.
Next meeting is scheduled for Thursday, October 1, 2009 at 6:00 p.m.

7. Adjournment

Motion to adjourn by Wilkey at 7:02 p.m., second by Urbanek. All ayes, motion carried.

Respectfully submitted by Eileen Stefanski, Secretary/Treasurer