

Minutes of August 27, 2009
Lake Country Fire & Rescue Board Meeting
Chenequa – Delafield - Nashotah
Fire Station #1
N44 W32787 Rasmus Road, Nashotah

1. Call meeting to order
The meeting was called to order at 6:00 p.m. by President Stotts.
2. Roll call
Present were President Rod Stotts and board members Theresa Urbanchek, Susan Wilkey, Jeff Krickhahn, and Gerald MacDougall. Vice President Gordon Gunnlaugsson arrived at 6:03 p.m. Chief Hagemann, Chief Edwards, and Secretary/Treasurer Stefanski were also present.
3. Public Comments
None
4. Open Meeting Laws Video Presentation
The board viewed a video from the League of Wisconsin Municipalities regarding open meeting laws and board responsibilities. Ex parte communications and open meeting laws were discussed along with meetings held by subcommittees.
5. Approval of minutes of the August 6, 2009 meeting
Motion by Wilkey to approve the August 6, 2009 meeting minutes with changes as discussed, second by MacDougall. All ayes, motion carried.
6. Chief's Report – Hagemann/Edwards
Chief Edwards gave a brief history of Delafield. Their department currently does Interfacility Transports from Oconomowoc to other hospitals with a higher level of care. They also do Paramedic Intercepts where they provide paramedic assistance on the scene to ambulances from other municipalities. They have a special contract with Merton and Sussex for this where they provide partial assistance and use of Delafield's license. They also contract with Pewaukee to work with their new paramedic program until they are fully trained and operational.
The Chief is continuing to work on the budget along with a long list of items that need to be done by year-end. There were some employee fears about job security and duties, but they seem to have been alleviated.
Uniform burning ordinances for all municipalities may not be completed until next year. Chief Hagemann stated that the training officers have been scheduling joint trainings and will continue to do so throughout the rest of the year.
7. Discussion and possible action on 2010 ambulance rates
Chief Edwards distributed a report listing rates from other municipalities in Waukesha County. The board agreed the current rates were inline with the other communities and there was no need for an increase at this time. They will be reviewed again next July.
8. Discussion and possible action on a billing contract with Alexander Billing and Consulting

Alexander Billing is now Advanced Data Processing, Inc. A new contract was presented. It will be reviewed by the committee and an attorney before further discussion and approval.

9. Discussion and possible action on approval of resolutions to join the Wisconsin Employee Trust Fund
 - a. Resolution 2009-3 Group Health Insurance
Motion by Kirkhahn to approve Resolution 2009-3 Group Health Insurance, second by Wilkey. All ayes, motion carried.
 - b. Resolution 2009-4 Group Life Insurance
Motion by MacDougall to approve Resolution 2009-4a Group Life Insurance, second by Wilkey. All ayes, motion carried.
Motion by Urbanchek to approve Resolution 2009-4b Group Life Insurance, second by MacDougall. All ayes, motion carried.
 - c. Resolution 2009-5 Group Income Protection Insurance
Motion by Wilkey to approve Resolution 2009-5 Group Income Protection Insurance, second by Kirkhahn. All ayes, motion carried.
 - d. Resolution 2009-6 Wisconsin Retirement System
Motion by MacDougall to approve Resolution 2009-6 Wisconsin Retirement System, second by Kirkhahn. All ayes, motion carried.
10. Discussion and possible action on appointing an attorney
Tabled until next meeting.
11. Discussion and possible action on 2010 Budget
The municipalities have strongly suggested that the board keep the budget to a maximum 3% increase. Kirkhahn submitted a worksheet from Delafield's Administrator, Tim Schuenke, breaking down extra costs and one-time spending. The draft budget presented needs to be cut. Salaries and staffing was discussed in detail along with the need for additional personnel at night. The request for an additional full-time paramedic was denied. The request for a full-time secretary will stay in the budget for now. A few other changes will be made and another budget presented at next week's meeting.
12. Discussion and possible action on the Merger Status Timeline
A timeline was distributed to the board members and will be reviewed at the next meeting.
13. Discussion and possible action on wages and benefit for employees
Current Delafield benefits were explained and a report was distributed showing current costs and salaries. Stotts also stated how it compares to the municipalities. Chenequa and Delafield administrators will be invited to the next meeting.
14. Dates of next meeting
September 3, 2009 at 6:00 p.m.
15. Adjournment
Motion to adjourn by Urbanchek at 9:20 p.m., second by Krickhahn. All ayes, motion carried.