



Lake Country Fire & Rescue – **Fire Board**  
**Sub Committee Meeting**  
Chenequa – Delafield – Nashotah  
Fire Station #1  
115 Main Street, Delafield  
**Wednesday, September 7, 2011 – 6pm**  
**MINUTES**

1. Meeting call to order

Meeting was called to order at 5:52pm

2. Roll call

In attendance for the meeting were Rod Stotts, Jack Edwards, Gerry MacDougall, Milt Wegner, Don Wiemer, Kraig Arenz, Matt Dinnauer, Kathryn Wentland, Michael Krug and Matt Fennig.

3. Discussion on service impact to all communities

Power point presentation was presented by Chief Edwards to the group, explaining the history and background behind the departments. Call volumes, staffing and services were discussed with current LCFR data as well as projections if the departments were to merge. Edwards identified boundaries of the service areas and the locations of facilities currently utilized by LCFR and Summit personnel and the projected improved response times to areas within the expanded call area. He identified the lessons learned from the merger between LCFD and the City of Delafield Fire Department, identifying even small details that need to be considered to ensure as smooth a transition as possible. Questions from Summit representatives regarding protocols were asked and Fennig stated they were very similar to LCFR current protocols as he participated in their development. Chief Edwards pointed out that apparatus was very similar so all staff would be familiar with equipment. Edwards stated that he would like to see Summit and LCFR begin training together, regardless of the outcome of this process. Chief Wegner liked the idea stating they were already thinking of changing their training.

4. Presentation and discussion of hypothetical fiscal scenarios

Edwards and Stotts told the group that they are now in their third budget year and beginning to see some significant savings. A preliminary, rough draft of a budget inclusive of the Village of Summit was displayed and discussed. The budget took into account the added personnel to staff Station #1, Station #2 and the Summit Station. Some of the savings realized would be in the consolidation of equipment, software utilized, yearly maintenance and support and insurance expenses (since LCFR has a reduction in their mod).

5. Review of LCFR formula and possible fiscal outcomes under various assumptions

Stotts explained the funding formula for the operating budget is different from the capital budget. The operating budget formula is based on population (15%), equalized property values on improvements only (35%) and calls (50%). Stotts added the formulas will need to be revised once a committee is formed to move forward. He stated the formula was result of a former committee and Board members work and it is likely he would be contacted to assist in the recalculation.

6. Discussion and possible action, to move forward with a formal recommendation to municipalities

Stotts was asked the next step. He stated that the Summit group should let us know if they would like to pursue talks with the communities and /or request EMS services for the upcoming year. As soon as LCFR is informed of the Summit group's intention work can begin to move forward.

Summit Committee members requested a copy of the mock budget and funding formula as well as an equipment replacement schedule. Stotts and Chief Edwards reminded the group the numbers are based on information gathered and considered a draft until the communities can sit down with actual data to get definitive numbers.

7. Adjourn

Meeting was adjourned at 7:45pm