



Lake Country Fire & Rescue – **Fire Board** Meeting
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield
Thursday, February 9, 2011 – 6p.m.
MINUTES

1. Meeting called to order
Meeting was called to order at 6:00pm by President Stotts with the pledge of Allegiance.
2. Roll call
In attendance were President Rod Stotts, Susan Wilkey, Jeff Krickhahn, Robert Bellin, Chief Edwards and Secretary/Treasurer Sandy Rosch. Not present were Theresa Urbanchek, Gerry MacDougall.
3. Public Comments
Chief Edwards shared an email he received from Pewaukee Fire's Deputy Chief.
4. Approval of minutes of the January 13, 2011 Board meeting
Motion made by Wilkey to approve minutes as written second by Bellin. All ayes, motion carried.
5. Presentation by LCFR Chief Edwards regarding electronic needs of the department/trends/deadlines and conversions and brief review of current contracts
Computers have been ordered for the department per the budget allowance. Monitors are being kept for use. Radios always in need and the plan to go digital is for 2013 as planned. Bellin cautioned the Chief and Board that from business contacts he has, we should make all efforts to avoid waiting until deadline as the industry may not be prepared for the needed volumes of equipment and we may not be prepared to make the transition. Chief stated they are waiting to see if the County is able to provide any assistance in the purchase of equipment through volume savings or grants. Defibrillators are approximately \$25,000 each with a life expectancy of 5yrs. Some are as old as 6yrs here at LCFR and replacement of one unit is scheduled in this budget and another is included in the capital budget with the ambulance purchase. Chief Edwards stated there were numerous agreements and contracts with various vendors for the maintenance and required testing of the Fire Department equipment. Discussion regarding the training of personnel to become certified to do some of the work outsourced. The Chief reminded Board members that there are other costs that make it very cost prohibitive in many cases (the cost, upkeep and replacement for needed equipment, on-going training to keep skills, cost for licensing/certifications, etc.). Many of the contracts/agreements are listed in the budget. Wilkey and other Board members suggested the department tap into local resources for support in and around our own communities. Edwards reminded the Board other contracts and agreements are with communities and area hospitals for the intercept and inter-facility transports we do.
6. Treasurer's Report:
Rosch noted a new operating account at Town Bank has been opened and all checks have been written from this account beginning February 1, 2011. LCFR also has a Capital Expense Account, Reserve Account and Operational Reserve account. On 1/31/2011 a transfer of \$500,000.00 was made from our M&I account to the Town Bank account. Billing automated deposits will continue going to M&I until mid-year when we can close the lockbox. ADPI collections have been strong through January but it is expected to fall off by March as our new billing service processes all 2011 claims. Board approval of check journals and disbursements over \$1,500 from 1/13/2011 thru 2/9/2011. Motion made by Krickhahn to approve the check journals (M&I Bank Acct and newly established Town Bank Acct) and disbursements in excess of \$1500 (Ck#1596 for \$4,091.08, Ck#1599 for \$4,797.00, Ck#1604 for \$1,735.65, Ck#1608 for \$21,499.00, Ck#1621 for \$3,251.99, Ck# 1640 for \$500,000.00, Ck# 2011 for \$3,040.00, Ck# 2015 for \$5,275.14), second by Wilkey. All ayes, motion carried.
7. Chief's Report:
An ad has been placed for RFP bids on the budgeted ambulance. All bids are due by 2/18/2011 @ 10:30am. Information should be available at the next meeting for the Board to move forward with the purchase of a new ambulance. The Chief would like to create a committee to look at merger opportunities. There has been a new

department newsletter created by DC Herzberg. Discussion was very positive and Board members would like to share the information as appropriate. It was pointed out that some of the communication is really directed toward staff so may not be appropriate for sharing with everyone. Staff is being invited to contribute to the newsletter and a variety of ideas have been collected for future issues.

8. Confirmation of next meeting for Wednesday, March 9, 2011 at 6pm, Station #1 in Delafield.
Meeting was confirmed with Board Members.
9. Adjournment
Motion to adjourn was made by Krickhahn at 7 pm and second by Wilkey. All ayes, motion carried.

Respectfully submitted by Sandy Rosch, Secretary/Treasurer