



Lake Country Fire & Rescue – **Fire Board** Meeting  
Chenequa – Delafield – Nashotah  
Fire Station #1  
115 Main Street, Delafield  
Thursday, October 11, 2012 – 6 p.m.  
MINUTES

1. Meeting call to order

Meeting was called to order at 5:57pm by President Stotts with the Pledge of Allegiance.

2. Roll call

Present this evening were President Stotts, Vice-President Krickhahn, MacDougall, Bellin, Wilkey and Urbanchek, Chief Edwards and Secretary/Treasurer Rosch

3. Public Comments

No public comments.

4. Communication

Thank you correspondence received from three individuals/families for care received by LCFR staff during recent calls. One included a donation of \$100. Invitation received for the Waukesha County Executive Award Luncheon and two tickets were purchased by the department. Chief Edwards was on the selection committee for this year's winners but was unable to go. The Board members opted to let staff from the fire department go in place of the Chief and Stotts.

5. President's Report

Stott's shared with the Board a book written by a retired Fire Chief from Illinois. Stott's discussed with the Board Members how future communications will be handled.

6. Update on Merger Talks

Stotts reported that after several communications, the municipal leaders agreed that the City of Oconomowoc merger exploratory talks should occur separate from the Village of Hartland and the Town of Delafield but parallel to each other. It was important to stress that one group does not take precedence over another. Furthermore, it was decided that the merger committee will deal with all talks between both groups for consistency and efficiency. Stotts and Chief Edwards discussed with Board members that the municipalities are still providing data for review and processing and said that each department logs their expense categories differently and there is a need to identify what expenses included in each of the categories.

7. Approval of Minutes

Motion made by Krickhahn and second by MacDougall to accept the minutes as written for September 13, 2012. All ayes, motion carried. Wilkey and Urbanchek abstained as neither was present on September 13.

8. Discussion and possible action on Fire Board Communication Guideline

As discussed in President's report, communication from the Board will be sent out to all members for review before releasing to other officials or recipients.

9. Treasurer's Report

- a. Ambulance billing and collection continues to be strong with 88 transports. Collections up at \$62,487 for September. Checkbook balance comparison for last three years reveals we are ahead from a cash perspective by approximately \$55,000. Comparison of last three budget years through September of each year was also made available for review.
- b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 9/30/2012 shows LCFR tracking pretty close to anticipated/budgeted percentages. Expenses at 75.9%, just 1% point above budgeted thru September. Recent radio purchases/expenses noted on expense tracking.

- c. Board approval of check journals/disbursements over \$1,500 from 09/11/2012 thru 10/10/2012 (Ck#2975 for \$2,835.77, Ck#2956 for \$1,904.37, Ck#2967 for \$16,872.00, Ck#2978 for \$3,063.18).

10. Chief's Report

- a. FD Staff/Personnel Activities-there have been some staffing changes with some PT/POC officers stepping down or leaving the department creating openings. Appointments have been made pending approval from the Fire Commission.
- b. LCFR Call Activity report given by Chief Edwards.
- c. Station 2 Staffing Report presented. Two days during September were not staffed at station #2
- d. Training/Conference Updates-Airway Boot Camp was offered during September here at Station #1 in addition to the regularly scheduled trainings.
- e. Equipment Status – Nothing reported.
- f. No new business.

11. Confirmation of upcoming meetings:

Next meeting confirmed for Thursday, November 8, 2012 at 6pm, Station #1.

12. Adjournment

Motion to adjourn made by Bellin at 7:27 pm, second by Wilkey. All ayes, motion carried.