



Lake Country Fire & Rescue – **Fire Board** Meeting
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield
Thursday, July 12, 2012 – 6 p.m.
MINUTES

1. Meeting call to order
Meeting was called to order by President Stotts with the Pledge of Allegiance at 6pm.
2. Roll call
Present at tonight's meeting were Stotts, Krickhahn, Wilkey, MacDougall, Urbanchek, Chief Edwards and Secretary/Treasurer Rosch. Bellin was absent.
3. Public Comments
No public comments.
4. Communication
Several correspondences were received this month and attached to the packet. Of particular note were the letters pertaining to the recent Oconomowoc fire where there was a life lost in the fire and a rescue of a firefighter. The Board directed Rosch to share the correspondence with the community leaders that comprise LCFR. Other correspondence received from Special Olympics (thank you for donation), Chicago Public Schools/Junior Reserve Officers' Training Corp (letter and Certificate of Appreciation thanking LCFR for our support at SJNMA recent camps), Newspaper mentions (letter to the editor thanking LCFR for their involvement with July 4th preparation/celebration and story on the County Dispatch system user fees).
5. President's Report
There will be a meeting on August 15th at 7pm at the Town of Delafield's Town Hall. The committee of 15 will meet to discuss the possibility of expansion between LCFR and the Village of Hartland and the Town of Delafield. Stotts told the Board Members about recent 3 meetings with Waukesha County Supervisors Board members Decker, Wolff, Morris, Falstad, Brandtjen and Slattery. The meetings were attended by Chief Edwards as well as other area Chiefs, Stotts as well as other public officials. Also Stotts reported to Board Members on a meeting with Andres Medical Billing President Pat Mannix and Director of Operations Sarah Wroblewski. They reported the accounts to be in good shape, noting our payer mix contributes positively to our collection success. No rate adjustment was recommended at this time.
6. Approval of Minutes
A motion was made by Urbanchek to approve the minutes as written for June 14, 2012 and second by Wilkey. All ayes, motion was carried.
7. Meet a LCFR Staff member
Matt Fennig could not be here tonight.
8. Discussion and possible action after mid-year review of revenue stream to budget and expenses and determine if any adjustments are required
Upon review of rates, expenses and revenue to date, no action was taken by Board Members.
9. Treasurer's Report
 - a. Ambulance billing and collection update as discussed above during recent visit from Andres Medical Billing.
 - b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 06/30/2012 reveal that LCFR is just below 50% at the half way point in the budget year-reminded that this accounts for the front-loaded expenses (insurance payments, training expenses, big budget expenses). Also Intercepts are tracking above average by 14% and ambulance billings are also

ahead of expected. Checkbook comparison presented to the Board for a look at the last three years at this time for each year with this year ahead by approximately \$82,000 compared to this time last year and \$114,000 more than 2010.

- c. Motion to approve check journals/disbursements over \$1,500 from 06/14/2012 thru 07/09/2012 was made by Krickhahn and second by Wilkey. All ayes, motion was carried.

10. Chief's Report

- a. **FD Staff/Personnel Activities** – Edwards reported it has been an extremely difficult month so far with the volume and intensity of the calls along with the record high temperatures. He described the conditions and activity during the recent fire in Oconomowoc that claimed a life of one of the tenants in the building and almost claimed the life of a firefighter. He discussed what the responsibility of the RIT team is in a situation such as the Oconomowoc fire. RIT team members from LCFR were responsible for finding the downed firefighter and getting him out of the building. Edwards commended his staff for the great work they were able to contribute. Edwards shared some pictures that were given to him. Along with this fire, there have been several very serious EMS calls in our area, including Flight for Life calls, a fatality, and a fire at a local church.
- b. **LCFR Call Activity** - There were 178 calls in June with the volume dropping in both the Villages of Chenequa and Nashotah and up in the City of Delafield.
- c. **Station 2 Staffing Report** – There were 4 days during June that did not have LCFR staffing at Station #2 due to calls and staffing needs.
- d. **Training/Conference Updates** – There will be a Flight for Life training in the near future
- e. **Equipment Status** – Review of equipment in preparation for the upcoming budget process
- f. **New business** – As noted earlier by Stotts, Edwards has been involved with efforts to resist the implementation of additional user fees for the county dispatch system. Edwards discussed the groups position on the matter and the efforts taken to address the issue (letters, meetings, talks). Edwards states if this is a partnership, it does feel like we are being treated fairly as a “Partner”.

11. Confirmation of upcoming meetings:

August Board meeting is scheduled for Thursday, August 9, 2012 at 6pm, Station #1.

Budget workshops to be held Thursday August 2nd, 9th (after scheduled Board meeting), 16th or until 2013 budget is approved. Meetings will be held at Station #1 at 6pm (except August 9th which will follow the board meeting).

Annual Joint Meeting to be held September 6th, 2012 at 6pm. at Station #1

12. Adjournment

Motion to adjourn at 8:20pm made by Stotts, second by Krickhahn. All ayes, motion carried.