



**CITY OF DELAFIELD  
MEETING MINUTES  
COMMON COUNCIL**

*Mayor: Kent Attwell  
Council President: Alderperson Tim Aicher  
Alderspersons: Jim Behrend, Wayne Dehn, Matt Grimmer, Phil Kasun, Doug Saloga, Jackie Valde*

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Monday, October 19, 2020

6:32 PM

City Hall, Council Chambers  
500 Genesee St.

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**Regular Meeting**

[YouTube Video Link](#)

**1. Call to Order**

Mayor Attwell called the Common Council meeting to order at 6:32 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Roll Call**

**Alderspersons Present:** Doug Saloga, Ald. D1  
Jim Behrend, Ald. D2  
Jackie Valde, Ald. D3  
Wayne Dehn, Ald. D4  
Matt Grimmer, Ald. D5  
Phil Kasun, Ald. D6

**Alderspersons Excused:** Tim Aicher, Ald. D7, Council President

**Also present:** Kent Attwell, Mayor  
Steven A. Braatz, Jr., City Clerk  
Tom Hafner, City Administrator/Director of Public Works  
James Hammes, City Attorney

**4. Citizen Comments**

Jim Zahorik, 1948 W. Shore Dr. – Spoke in favor of the City referendum. Cannot afford to give up a Police officer. DPW staff enhances the quality of life.

**5. Matters for Possible Closed Session**

The Common Council may convene in closed session pursuant to the provisions of Wis. Stat. 19.85(1)(e) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically to discuss the Hartland Sportsmen's Club litigation. The Council will reconvene in open session after completion of the closed session to consider the balance of the agenda.

*Motion by Ald Dehn, seconded by Ald Kasun, to convene into closed session at 6:36 p.m. pursuant to the provisions of Wis. Stat. 19.85(1)(e) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect*

*to litigation in which it is or is likely to become involved, more specifically to discuss the Hartland Sportsmen's Club litigation. Motion carried upon roll call vote.*

Discussion held in closed session.

*Motion by Ald Behrend, seconded by Ald Grimmer, to reconvene into open session at 7:16 p.m. Motion carried upon roll call vote.*

## **6. Consent Agenda**

Items listed under the Consent Agenda are considered in one motion unless a Common Council member requests that an item be removed from the Consent Agenda.

### **A. Approval of minutes of the [October 5, 2020](#) Regular Meeting**

*Motion by Ald Behrend, seconded by Ald Valde, to approve the Consent Agenda as listed. Motion carried.*

## **7. Boards, Committees, and Commission Reports**

Reports by Council Members on discussion and action taken at previous meetings, future agenda items, and upcoming scheduled meetings. No discussion or action on these reports, unless specifically listed on this notice.

### **A. Plan Commission**

#### **1) [Commission Report](#) by Ald. Aicher**

No report.

### **B. Lake Welfare Committee**

#### **1) Committee Report by Ald. Kasun**

The Committee discussed the City's use of the pier by St. John's. There was no action taken.

### **C. Park and Recreation Commission**

#### **1) Commission Report by Ald. Grimmer**

No report.

### **D. Public Works Committee**

#### **1) [Committee Report](#) by Ald. Behrend**

The Committee approved a citizen's request to install turtle crossing signs.

### **E. Del-Hart Commission**

#### **1) Commission Report by Ald. Aicher**

No report.

### **F. Police Commission**

**1) Commission Report by Ald. Saloga**

No report.

**G. Library Board**

**1) Board Report by Ald. Valde**

A library employee designed the information piece about the referendum. The Library is entering the next phase of their reopening plans, which includes weekend hours. Weekend curbside pickups will be eliminated. Library is hosting a scavenger hunt on Halloween from noon until 4pm. Parents can use their library card to access a new online tutoring tool. The next meeting will be November 10, 2020.

**H. Zoning Board of Appeals**

**1) Board Report by Ald. Kasun**

No report.

**I. Promotion and Tourism Commission**

**1) Commission Report by Ald. Behrend**

No report.

**J. Lake Country Fire Commission**

**1) Commission Report by Mayor Attwell**

No report.

**K. Lake Country Fire Board**

**1) Board Report by Ald. Grimmer**

The Board reviewed the exp/rev report for 2020, and it has been consistent. One LCFR employee is in quarantine, but there have not been any reported cases. The next meeting is October 29, 2020.

**L. Tree Board**

**1) Board Report by Ald. Grimmer**

No report.

**M. Deer Management Committee**

**1) Committee Report by Mayor Attwell**

No report.

## **8. Mayor's Report**

Reports by Council Members on discussion and action taken at previous meetings, future agenda items, and upcoming scheduled meetings. No discussion or action on these reports, unless specifically listed on this notice.

### **A. Notice of resignation of Dan Miller from the Deer Management Committee and Public Works Committee**

Report only. No action taken.

### **B. Discussion and possible action on the following item:**

#### **1) Appointment by Mayor Attwell of Jacob Berg as a member of the City of Delafield Deer Management Committee, the two-year term to expire April 2022**

*Motion by Ald Valde, seconded by Ald Kasun, to confirm the Mayor's appointment of Jacob Berg as a member of the City of Delafield Deer Management Committee, the two-year term to expire April 2022. Motion carried.*

## **9. New Business**

Discussion and possible action on the following items:

### **A. Vouchers Payable report for reporting dates of 10/6/2020-10/16/2020 in the amount of \$147,444.61 for accounts payable and \$78,796.35 for payroll**

*Motion by Ald Valde, seconded by Ald Kasun, to approve the vouchers payable report for reporting dates of 10/6/2020-10/16/2020 in the amount of \$147,444.61 for accounts payable and \$78,796.35 for payroll. Motion carried.*

## **10. Report of City Officials**

### **A. Administrator**

#### **1) Budget Workshop – Thursday October 22, 2020 at 6:00 p.m. at City Hall Council Chambers**

*Note: Change in location and accessibility via Zoom*

Hafner reminded the Council of the Budget Workshop meeting at 6:00 p.m. on Thursday October 22, 2020. The meeting is being moved to the Council Chambers to accommodate social distancing and to use the AV equipment for Zoom access.

#### **2) Nagawicka Road Path Project Update**

The project is proceeding as planned. Most of the storm sewer and grading has been completed on east side of the road.

### **B. Clerk**

#### **1) Update on the upcoming election**

39% of voters have voted already. In-Person Absentee Voting will be in the Council Chambers, Oct 20-23 and 26-29, 8:00 a.m. to 4:30 p.m. and Oct 30, 8:00 a.m. to 5:00 p.m.

**2) Wisconsin Elections Commission (WEC) 2020 HAVA Coronavirus Aid, Relief and Economic Security (CARES) Subgrant Program**

Due to the absence of a Clerk around the deadline of Sept. 1, no one had applied for the WEC CARES Subgrant Program. Braatz was able to receive an extension, and we will be awarded \$5,863.90.

**3) Center for Tech and Civic Life (CTCL) Grant**

Braatz applied for and was awarded a \$5,000 grant through the Center for Tech and Civic Life (CTCL).

**C. Council requests for future agenda items**

*Note: No discussion on requested items*

None.

**11. Adjournment**

The meeting was adjourned at 7:31 PM.

Respectfully Submitted,

Steven Braatz, Jr.  
City Clerk