

CITY OF DELAFIELD COMMON COUNCIL MINUTES

YouTube Video Link: <https://www.youtube.com/watch?v=LHX-UAKRbDw&feature=youtu.be>

Call Common Council Meeting to Order

Mayor Attwell called the Common Council meeting to order at 7:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call:

Present

Doug Saloga, Ald. D1  
Jim Behrend, Ald. D2  
Jackie Valde, Ald. D3  
Wayne Dehn, Ald. D4

Absent

Matt Grimmer, Ald. D5 (excused)

Phil Kasun, Ald. D6  
Tim Aicher, Ald. D7  
Kent Attwell, Mayor  
Tom Hafner, Administrator/ City of Public Works Director

Closed Session – **item has been postponed.**

- 1.) Motion to convene into Closed Session per §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically to discuss the possible termination of the Hartland Sportsmen’s Club Conditional Use Permit.
- 2.) Motion to reconvene into Open Session.
- 3.) City of Delafield Citizens’ Comments

**Hearing no one present who wishes to speak - citizen’s comments were closed.**

- 4.) Consent Agenda
  - a. Common Council Minutes [May 18, 2020](#).

**MOTION BY ALDERMAN DEHN, SECOND BY ALDERMAN AICHER, TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

Mayor to take items out of order. Item 8a to be reviewed.

- 5.) Committee Reports
  - a. Licenses
    - i. Discussion and possible action regarding the 2020-2021 Alcohol Beverage Retail Licenses.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERWOMAN VALDE, TO APPROVE THE 2020-2021 ALCOHOL BEVERAGE RETAIL LICENSES.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- ii. Discussion and possible action regarding the 2020-2021 Cigarette and Tobacco Products Retail Licenses.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN BEHREND, TO APPROVE THE 2020-2021 CIGARETTE AND TOBACCO PRODUCTS RETAIL LICENSES.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

b. [Plan Commission](#) (Ald. Tim Aicher until April 2021)

- i. Discussion and possible action regarding an Amended Conditional Use Permit for Rogers Memorial Hospital for their properties located at W367 Oakwood Drive, W345 Oakwood Drive, and W277 Oakwood Drive; further identified by Tax Key Numbers DELC 0790.999.001, DELC 0790.999.002, and DELC 0790.999.003 (respectively). The Plan Commission unanimously recommended approval at their May 27, 2020 meeting.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERWOMAN VALDE, TO APPROVE AN AMENDED CONDITIONAL USE PERMIT FOR ROGERS MEMORIAL HOSPITAL FOR THEIR PROPERTIES LOCATED AT W367 OAKWOOD DRIVE, W345 OAKWOOD DRIVE, AND W277 OAKWOOD DRIVE; FURTHER IDENTIFIED BY TAX KEY NUMBERS DELC 0790.999.001, DELC 0790.999.002, AND DELC 0790.999.003 (RESPECTIVELY).**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- ii. Discussion and possible action regarding a Certified Survey Map for 2901 Golf Road; further identified by Tax Key Number DELC 0801.999.009, Owner: Exchangeright Net Leased Portfolio 32 DST; Applicant: American Tower Corp. The Plan Commission unanimously recommended approval at their May 27, 2020 meeting.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERWOMAN VALDE, TO APPROVE A CERTIFIED SURVEY MAP FOR 2901 GOLF ROAD; FURTHER IDENTIFIED BY TAX KEY NUMBER DELC 0801.999.009, OWNER: EXCHANGERIGHT NET LEASED PORTFOLIO 32 DST; APPLICANT: AMERICAN TOWER CORP.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- iii. Discussion and possible action regarding an Amended Conditional Use Site Plan to facilitate new building and infrastructure for Tax Key Number DELC 0801.999.009, 2901 Golf Road, Delafield. Owner: Exchangeright Net Leased Portfolio 32 DST; Applicant: American Tower Corporation. The Plan Commission unanimously recommended approval at their March 25, 2020 meeting.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERWOMAN VALDE, TO APPROVE AN AMENDED CONDITIONAL USE SITE PLAN TO FACILITATE NEW BUILDING AND INFRASTRUCTURE FOR TAX KEY NUMBER DELC 0801.999.009, 2901 GOLF ROAD, DELAFIELD. OWNER: EXCHANGERIGHT NET LEASED PORTFOLIO 32 DST; APPLICANT: AMERICAN TOWER CORPORATION.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

c. [Lake Welfare Committee](#) (Ald. Phil Kasun until April 2021)

- i. Goose roundup this Friday.
- ii. No action was taken but there was an item regarding a pontoon rental boat slips. Still working on this item. This item will more than likely go to Plan Commission soon.

- iii. Jackie Valde would like Phil to talk about wake boat issues. Kent Attwell talked about how it was on the agenda at least 7 times in the last few years. It came down to people being courteous.
- d. Park and Recreation Commission (Ald. Matt Grimmer until April 2021)
  - i. Discussion and possible action on whether to continue, modify, or terminate the existing Agreement with the Village of Hartland for Recreation and Community Education Programming. The Park and Recreation Commission recommended to continue the Village of Hartland Recreation Program as is for years 2020-2021, with six members voting in favor and Alderman Grimmer abstaining.

Presenting: Kelly Yogerst, Recreation Director Village of Hartland - 210 Cottonwood Ave Hartland, 53029 – explained the contract.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN BEHREND, TO CONTINUE THE RELATIONSHIP WITH HARTLAND RECREATION AND COMMUNITY EDUCATION CONTINGENT UPON SIGNIFICANTLY TRIMMING THE MAILING/PRINTING BUDGET BY AT LEAST 50%.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- e. Public Works Committee (Ald. Jim Behrend until April 2021) – No meeting, no report.
- f. Del-Hart Commission (Ald. Tim Aicher until April 2021) – Meeting tomorrow.
- g. Police Commission (Ald. Doug Saloga until April 2021) – Next meeting august.
- h. Library Board (Ald. Jackie Valde until April 2021)
  - i. Library has curbside on Saturdays.
  - ii. The summer reading program started today. Open to all ages.
  - iii. Stay tuned for more items
  - iv. Next meeting July 14<sup>th</sup>.
- i. Zoning Board of Appeals (Ald. Phil Kasun until April 2021) – Next meeting June 25<sup>th</sup>.
- j. Promotion & Tourism Commission (Ald. Jim Behrend until April 2021)
  - i. Main issue they have been talking about: budget and cutting costs.
  - ii. Probably running a deficit this year.
- k. Lake Country Fire Commission (Mayor to report as needed) – No meeting.
- l. Lake Country Fire Board (Ald. Matt Grimmer until December 2021) – No report.
- m. Tree Board (Ald. Matt Grimmer until April 2021) – No report.
- n. Deer Management Committee (Mayor to report as needed) – No report.

6.) Unfinished Business

- a. Discussion and possible action regarding a Resolution to terminate the Conditional Use Permit for the Hartland Sportsmen’s Club due to failure to comply with requirements of the March 2, 2020 Order Granting Conditional Use Permit.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO POSTPONE THE ITEM UNTIL WE HAVE FURTHER INFORMATION.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- b. Review of the factual COVID-19 related data from the County and discussion and possible action regarding whether to open the Fort Cushing Playground to the public.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO OPEN FORT CUSHING WITH APPROPRIATE SIGNAGE.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

7.) Mayor's Report

- a. Discussion and action to approve the resignation of Mary Qualler from the Deer Management Committee. Original term April 2020 to April 2022. Replacement to take the remainder of the term.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN BEHREND, TO APPROVE THE RESIGNATION OF MARY QUALLER FROM THE DEER MANAGEMENT COMMITTEE. ORIGINAL TERM APRIL 2020 TO APRIL 2022. REPLACEMENT TO TAKE THE REMAINDER OF THE TERM.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- b. Discussion and action to approve the resignation of Craig Stark from the Promotion & Tourism Commission. Original term April 2020 to April 2021. Replacement to take the remainder of the term.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE THE RESIGNATION OF CRAIG STARK FROM THE PROMOTION & TOURISM COMMISSION. ORIGINAL TERM APRIL 2020 TO APRIL 2021. REPLACEMENT TO TAKE THE REMAINDER OF THE TERM.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- c. Discussion and action to approve the appointment of Steven McCartney to the Promotion & Tourism Commission to take the remainder of Craig Stark's term.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE THE APPOINTMENT OF STEVEN MCCARTNEY TO THE PROMOTION & TOURISM COMMISSION TO TAKE THE REMAINDER OF CRAIG STARK'S TERM.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

8.) New Business

- a. Discussion and possible action to approve a parameters Resolution authorizing the issuance and sale of, not to exceed \$2,600,000, General Obligation Promissory notes, Series 2020a.

Presenting: Phil Cosson, Senior Municipal Advisor of Ehlers, Inc. – Two items in front of you in the packet. He will go through the report. Has been putting the item together based on capital needs for the City. Two items in this item will be back to others and be included in the new rate. These items were approved as part of the 2020 budget. A balloon payment for the TIF District is coming due soon. He mentioned making the balloon payment now because of the rates.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE A PARAMETERS RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF, NOT TO EXCEED \$2,600,000, GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020A. WITH A CORRECTION ON PAGE ONE OF THE RESOLUTION ITEM C FROM \$97,000 TO \$970,000. (Resolution 2020-09)**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- b. Discussion and possible action on whether to restrict events specifically permitted by the City of Delafield and events involving the rental of City parks or facilities, to the Waukesha County recommended mass gathering size, due to the continuing COVID-19 public health threat.

Doug Saloga returned 8:02PM.

**MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN DEHN, TO RESTRICT CITY GATHERINGS TO THE WAUKESHA COUNTY MASS GATHERING SIZE AND IF THE APPLICANT WOULD LIKE TO APPEAL, THEY CAN APPEAL TO THE COMMON COUNCIL.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- c. Discussion and possible action to approve an Ordinance to codify the municipal code from the 2017 review.

**MOTION BY ALDERMAN BEHREND, SECOND BY ALDERWOMAN VALDE, TO APPROVE AN ORDINANCE TO CODIFY THE MUNICIPAL CODE FROM THE 2017 REVIEW.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

9.) Report of City Officials

a. Administrator

- i. WDOT Local Officials Meeting for STH 83 – Golf Rd. to Vettelson Road construction project.
  - 1. Resurfacing road and reconstruction; upgrading signals, return lanes, etc.
- ii. Expiration of the City of Delafield's Proclamation and Declaration of a State of Emergency.
  - 1. This item has come to an end. We did extend it at one point. We still qualify for FEMA funding.
- iii. Update on 2020 Street Improvement Program construction.
  - 1. We are prepping the area for construction.
- iv. "We're All In" Small Business Grant Program.
  - 1. This opened today. We are writing letters to support the businesses.

b. Clerk

- i. Discussion and action on the Voucher List.

**MOTION BY ALDERMAN DEHN, SECOND BY ALDERMAN AICHER, TO APPROVE THE VOUCHER LIST.**

**ALL WERE IN FAVOR. MOTION CARRIED.**

- c. Council requests for future agenda items – None.

10.) Correspondence

- a. Letter from Arrowhead Union School District regarding their election results for their Board officers.

11.) Adjournment

There was no further business. The meeting was adjourned at 8:16 PM.

Minutes transcribed by: Michelle Luedtke

Minutes approved on: