

CITY OF DELAFIELD COMMON COUNCIL MINUTES

YouTube Video Link: https://www.youtube.com/watch?v=H8P_cD0q0Hg

Call Common Council Meeting to Order

Mayor Attwell called the Common Council meeting to order at 7:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call:

Present

- Doug Saloga, Ald. D1
- Jim Behrend, Ald. D2
- Jackie Valde, Ald. D3
- Wayne Dehn, Ald. D4
- Matt Grimmer, Ald. D5
- Phil Kasun, Ald. D6
- Tim Aicher, Ald. D7
- Kent Attwell, Mayor
- Tom Hafner, Administrator/ City of Public Works Director
- Jim Hammes, City Attorney

Absent

PUBLIC HEARING: Reopening the Public Hearing regarding the special assessments to be levied against benefitted property owners as a result of the construction and reconstruction of a public road known as Golf Road, and related improvements including the installation of a roundabout.

CITIZENS COMMENTS PERTAINING TO THE PUBLIC HEARING: HEARING NO ONE WISHING TO SPEAK – CITIZENS COMMENTS WERE CLOSED.

Special Order of Business:

- A. Discussion and possible action regarding the special assessment methodology to be utilized for Resolution 2020-02.

Mike Court, City Engineer, presented – At the March 16th meeting, the Council asked for multiple different types of calculations as seen in the packet. There are several exhibits and then a side by side comparison. 1 – using the trip generation and assessed value at a 50/50 split. 2 – trip generation and parking space at a 50/50 split. 3 - trip generation and parking space at a 75/25 split. 4 - original with just trip generation. Changed some of the assumptions. Kohls lot was originally 2 separate parcels. This was combined during this process. The city assessor provided square footage. See the reports in the ePacket for detail.

Tim Aicher asked about the new trip generation calculation and asked if the difference was given to the other calculations.

Mike Court affirmed.

Jim Behrend said they are very close and are glad we showed the work. The calculations are consistent. He says he has had nothing but compliments about the roundabout. People get can in and out with that roundabout. Feels there is definitely a benefit. Services the Town of Delafield and Hartland as much as the City. It has improved the feel of that corner.

Tom Hafner explained that he and the City staff are pleased with the calculations in #3 and #4. They are not in favor the option #1 and #2.

Jim Hammes agrees. He has never experienced a special assessment with an assessed value as part of the blend.

Mike Court clarified he thinks Tom meant #2 and #3.

Tom Hafner clarified #2, #3, #4 were ones he thinks worked the best.

MOTION BY ALDERMAN AICHER, SECOND BY ALDERWOMAN VALDE, TO APPLY THE GOLF ROAD SPECIAL ASSESSMENT USING THE 50/50 TRAFFIC BLEND METHOD (#2 ABOVE).

TIM AICHER MADE MENTION THAT THE PARKING SPACES WE REQUIRE PER SQUARE FEET IS A CLEAR AND CONSISTENT INDICATOR.

JACKIE VALDE APPRECIATES THE WORK THAT HAD GONE INTO THE CALCULATIONS FOR THIS ITEM.

ALL IN FAVOR. MOTION CARRIED. UNANAMOUS.

- B. Discussion and possible action regarding Resolution 2020-02, the Final Resolution levying special assessments for public improvements relating to the construction and reconstruction of Golf Road.

MOTION BY ALDERMAN AICHER, SECOND BY ALDERMAN GRIMMER, TO APPROVE THE RESOLUTION 2020-02, THE FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS RELATING TO THE CONSTRUCTION AND RECONSTRUCTION OF GOLF ROAD.

6 IN FAVOR WITH PHIL KASUN ABSTAINING. MOTION CARRIED.

- 1.) City of Delafield Citizens' Comments.

Suzie MAR Thompson – 700 Milwaukee Street – Thanks the staff for their work and the cleaning as it pertains to CoVID-19. Does not believe the extension should be granted to the gun club. People are still completing business via phone and does not believe the virus is impacting this issue. Does not think it will make a difference in the impact.

Hearing no one else wishing to speak the citizen's comments were closed at 7:15pm.

- 2.) Consent Agenda

- a. Common Council Minutes [April 20, 2020](#) and [April 21, 2020](#).
- b. Approve the \$50 fee waiver for and event packet for Cushing Elementary to have a graduation parade.

Wayne Dehn would like to remove the April 21st meeting minutes from the consent motion.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE CONSENT ITEM A-APRIL 20, 2020 MINUTES ONLY AND ITEM B.

ALL IN FAVOR. MOTION CARRIED.

Wayne Dehn would like the minutes to reflect that he asked to be removed from the Deer Management Committee. Wayne Dehn played a recording from the meeting.

MOTION BY ALDERMAN DEHN, SECOND BY ALDERMAN BEHREND, TO APPROVE THE ADDITION OF WAYNE DEHNS COMMENT REGARDING BEING REMOVED FROM THE DEER MANAGEMENT COMMITTEE TO BE REFLECTED IN THE MINUTES.

6 IN FAVOR WITH PHIL KASUN ABSTAINING. MOTION CARRIED.

3.) Committee Reports

- a. Licenses – None.
- b. Plan Commission (Ald. Tim Aicher until April 2021)
 - i. DELT 0810.069, W296 N2080 Glen Cove Road & DELT 0810.067, W296 N2124 Glen Cove Road, Owner: Rupesh & Smita Agrawal, Applicant: Julie Tucker-Voeller. Applicant seeks approval for an Extraterritorial CSM to combine two adjacent lots in the Town of Delafield. Plan Commission approved unanimously at their April 29, 2020 meeting.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN SALOGA, TO APPROVE AN EXTRATERRITORIAL CSM TO COMBINE TWO ADJACENT LOTS IN THE TOWN OF DELAFIELD. PLAN COMMISSION APPROVED UNANIMOUSLY AT THEIR APRIL 29, 2020 MEETING.

ALL IN FAVOR. MOTION CARRIED.

- ii. DELC 0825.994, 701 Maple Avenue, Delafield. Owner/Applicant: Hartland Sportsmen Club. Discussion and possible action regarding a resolution pertaining to Applicant's request for approval of a waiver from the 90-day deadlines included in the Conditional Use Permit approved by the Common Council on March 2, 2020. These deadlines are included in Sections 10(A)(a) and 10(A)(b) regarding the submission of plans for the sound abatement and baffle systems. The current deadline is May 31, 2020 and the applicant is requesting an additional sixty (60) days to comply, which would extend the deadline to July 30, 2020. The request for a waiver is based on complications associated with the COVID-19 related safer-at-home order. Plan Commission recommended approval to the Common Council at their April 29, 2020 meeting, contingent upon receiving a status report in May regarding the progress towards meeting the 90-day deadlines.

Jim Hammes explained the resolution. The dates listed on the document between May 21 and May 31 allow the planner to review the document. Aside from the sound abatement and baffles, there is a fence portion which is part of it. This afternoon we received an email from the HSC Attorney speaking about Jendusa Engineering. This resolution does not change the end line dates.

Wayne Dehn asked about plans that had already been drafted for sound abatement and baffles.

The Hartland Sportsmen Club rep stated they did not submit anything.

Tim Aicher explained we want the best plans as possible.

MOTION BY ALDERMAN DEHN, SECOND BY ALDERMAN BEHREND, TO APPROVE A RESOLUTION GRANTING THE HARTLAND SPORTSMAN'S CLUB A 60 DAY EXTENSION FROM THE ORIGINAL DEADLINE OF MAY 31ST, 2020 TO JULY 30TH 2020, TO SUBMIT TO THE CITY OF DELAFIELD PLAN COMMISSIONS, PLANS FOR SOUND ABATEMENT AND BAFFLE SYSTEMS FOR ALL RANGES PURSUANT TO SECTION 10(A)(A) AND 10(A)(B) OF THE CONDITIONAL USE PERMIT, SUBJECT TO COMPLIANCE OF THE APPLICANT WITH ALL TERMS OF THE RESOLUTION INCLUDING THAT NOT LATER THAN THE CLOSE OF BUSINESS ON MAY 21, 2020, THE CLUB SHALL SUBMIT TO THE CITY PLANNER A WRITTEN STATUS REPORT OUTLINING, IN DETAIL, THE EFFORTS UNDERTAKEN BY THE CLUB, TO DATE AS IT RELATES TO THE REQUIREMENTS CONTAINED IN SECTIONS 7, 10(A)(A) AND 10(A)(B) OF THE CONDITIONAL USE PERMIT; AND, RESOLVED, THAT IN ALL OTHER RESPECTS THE CONDITIONAL USE PERMIT OF MARCH 2, 2020 IS RATIFIED, AFFIRMED AND SIGNED BY THE

**OFFICIAL REPRESENTATIVE OF THE HARTLAND SPORTSMEN'S CLUB.
(RESOLUTION NO. 2020-08)**

ALL IN FAVOR. MOTION CARRIED.

Tim Aicher wanted to share some additional Plan Commission information. The last meeting was public, seats were scattered. Still trying to complete business. Thanks to everyone for their patience. If you have any questions, contact City Hall. Solar panels for DelHart and the City were approved. Hillside Road approvals for a pedestrian pathway. Final approval of the 705 Genesee St was completed by a unanimous vote. Keep your eyes open for the changes.

- c. Lake Welfare Committee (Ald. Phil Kasun until April 2021) – No meeting, no report.
- d. Park and Recreation Commission (Ald. Matt Grimmer until April 2021) – No meeting, no report.
- e. Public Works Committee (Ald. Jim Behrend until April 2021) – meeting Wednesday.
- f. Del-Hart Commission (Ald. Tim Aicher until April 2021)
 - i. Plant is getting upgrade system. Working through change orders. Under budget. Slightly delayed timeline.
- g. Police Commission (Ald. Doug Saloga until April 2021) – No meeting, no report.
- h. Library Board (Ald. Jackie Valde until April 2021)
 - i. Another meeting will be on May 12th virtually.
- i. Zoning Board of Appeals (Ald. Phil Kasun until April 2021) – No meeting, no report.
- j. Promotion & Tourism Commission (Ald. Jim Behrend until April 2021) – Meet next week.
- k. Lake Country Fire Commission (Mayor to report as needed) – No meeting, no report.
- l. Lake Country Fire Board (Ald. Matt Grimmer until December 2021)
 - i. Met last week. Issues – training center operations are continuing with modifications with how they are getting across the teachings virtually. No cancellations. Revenue stream is the same. Call and revenue for Qrt1 in the books was in line with budget. April was slower initially. Picked up in the last few weeks. Typical calls coming in. LCFR transported 6 CoVID-19 positive patients.
 - ii. CARES Act passed by congress is distributing federal money. Money has been allocated to LCFR. Discussion and action at last meeting. Issues related to restrictions. One is that the amount is for the whole pandemic. Also, it limits your ability to seek the copay. Prohibits billing the patients share. Another meeting will be had after more info is found. It's a take it or leave it.
- m. Tree Board (Ald. Matt Grimmer until April 2021) – No meeting, no report.
- n. Deer Management Committee (Ald. Wayne Dehn until April 2021) – No meeting, no report.

4.) Unfinished Business

- a. Discussion and possible action to formally approve a liquor license fee reduction by resolution as required. By motion, the Council previously approved reducing the Class B Retail Liquor License Fees for July 1, 2020 to June 30, 2021 by 50%. Approval of a resolution is required to formalize this action.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE AN EXTRATERRITORIAL CSM TO COMBINE TWO ADJACENT LOTS IN THE TOWN OF DELAFIELD. PLAN COMMISSION APPROVED UNANIMOUSLY AT THEIR APRIL 29, 2020 MEETING.

6 IN FAVOR WAYNE DEHN VOTING NAY. MOTION CARRIED.

- 5.) Mayor's Report – Referred to the joint press release with the Chamber of Commerce regarding safely opening the City. Please visit www.cityofdelafield.com to view the press release in its entirety.

6.) New Business

- a. Discussion and possible action as requested by Alderperson Valde regarding notice from the Wildlife in Need Center asking people to consider stopping any plans for tree cutting/trimming this year due to the impact on wildlife and wildlife rehabilitators.
 - i. No Action.
- b. Discussion and possible action as requested by Alderperson Valde regarding the City's practice pertaining to the filling of openings on City Committees, including specifically the Lake Welfare Committee.
 - i. No Action.
- c. Discussion and possible action regarding a Resolution extending the City of Delafield's Emergency Proclamation and Declaration of State of Emergency Pertaining to the COVID-19 Pandemic.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERWOMAN VALDE, TO APPROVE A RESOLUTION EXTENDING THE CITY OF DELAFIELD'S EMERGENCY PROCLAMATION AND DECLARATION OF STATE OF EMERGENCY PERTAINING TO THE COVID-19 PANDEMIC.

ALL IN FAVOR. MOTION CARRIED.

- d. Discussion and possible action regarding a proposed temporary change in compensatory time policy for non-exempt employees, to be effective for calendar year 2020 only.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE A TEMPORARY CHANGE IN COMPENSATORY TIME POLICY FOR NON-EXEMPT EMPLOYEES FROM 48 HOURS TO 96 HOURS MAXIMUM, TO BE EFFECTIVE FOR CALENDAR YEAR 2020 ONLY.

ALL IN FAVOR. MOTION CARRIED.

7.) Report of City Officials

a. Administrator

- i. Update regarding Gehl Farm planting, harvesting, and manure injection plans.
 - 1. The Gehl's will be planting corn in late April. Harvest in October. No Spring injection, but unsure about Fall.
 - 2. Safer At Home curbside Library service has begun. See the Library website for more information.

b. Clerk

- i. Discussion and action on the Voucher List.

MOTION BY ALDERMAN BEHREND, SECOND BY ALDERMAN AICHER, TO APPROVE THE VOUCHER LIST.

ALL IN FAVOR. MOTION CARRIED.

c. Council requests

- i. Jackie Valde requested a meeting to determine how we will be meeting in the future. In person, hybrid, or online.

8.) Correspondence

- a. Waukesha – Mukwonago Cooperative Plan
- b. Brookfield – Waukesha Cooperative Plan

9.) Adjournment

There was no further business. The meeting was adjourned at 8:00 PM.

Minutes transcribed by: Michelle Luedtke

Minutes approved on: 5/18/2020